

From: [Neff, Jennifer](#)
To: [Primeau, Hanna](#)
Cc: [Cravens-Brown, Lisa](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: ASC 3120
Date: Monday, October 28, 2024 9:55:00 AM
Attachments: [image001.png](#)

Good morning Hanna,

On Thursday, October 17th, the Themes 2 Subcommittee of the ASC Curriculum Committee reviewed a GEN Theme: Citizenship for a Diverse and Just World request for ASC 3120.

The reviewing faculty declined to vote on the request at this time and ask that the following be addressed in a revision:

- The reviewing faculty wish to communicate to the course developers that they view the content of this course to be extremely important, promising, and intriguing to students. They appreciate the significant work that the unit has put into revising this course and do believe that the core elements are present. The reviewing faculty offer the following feedback in hopes of enhancing the organization of the syllabus and mechanics of the course to support the unit in achieving success.
- The reviewing faculty struggle to find clarity in the syllabus, as there does not seem to be a cohesive path that the course topics follow. Along these lines, with a total of 33 assignments spread over 14 weeks, it may be challenging for students to navigate the course effectively (especially since each topic does not seem to build upon the last). The reviewing faculty ask that the assignments include more specificity and more clearly connect to the Theme, with descriptions guiding students on how to engage with the Theme rather than outlining actions. **They encourage the unit to reach out to the Chair of the Themes Subcommittee 2, Lisa Cravens-Brown (cravens-brown.1@osu.edu) to schedule a meeting to discuss how this feedback can best be addressed.** The reviewing faculty are eager to get this course back on the agenda for review and the Chair of the Subcommittee will gladly meet with the unit as soon as possible to further discuss the provided feedback.
- The reviewing faculty apologize that this was not noticed during previous review of the course, but they note that there is a minor mistake on the concurrence form that was sent to the College of Social Work. The form indicates that it was sent to the department of Sociology while it was indeed sent to and signed by Social Work. While it is apparent that this is simply a typo, the reviewing faculty encourage the unit to make this simple fix as it is something that could be flagged at OAA.
- The reviewing faculty note that this version of the syllabus includes a different religious accommodations statement than the previous submission. They ask that the unit use the version of the statement that is found on the [Arts and Sciences Curriculum and Assessment Services website](#) in the syllabus. Please note that the link to religious holidays, holy days and observances at the end of the statement is also required to be included in the syllabus (that is the link itself, not the text found on the linked page).

Additionally, the reviewing faculty ask that the unit ensure that the reference to the [Office of Institutional Equity](#) in the religious accommodations statement is a hyperlink to the office's email. [Syllabus p. 20]

- The reviewing faculty recommend that the department use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 19]
- The reviewing faculty ask that a cover letter be submitted that addresses all changes made as a result of their feedback.

I will return ASC 3120 to the unit's queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions and to schedule a meeting to discuss this feedback, please contact Lisa Cravens-Brown (faculty Chair of the Themes 2 Subcommittee, cc'd on this e-mail) or me.

Best,
Jennifer



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Pronouns: she/her/hers